



FINANCE COMMITTEE MEETING MINUTES

July 10, 2013

Meeting of the: **FINANCE COMMITTEE OF THE CITY OF NEW HOLSTEIN**
Date/Time: **Wednesday, July 10, 2013 at 7:00 p.m.**
Location: **City Hall, 2110 Washington St, New Holstein WI 53061**
Members Present: Gene Woelfel, Wally Dudzinske, Ron Karrels, Rosalie Fromm
Others Present: Dianne Reese, Jerry Hallstrom, Denis Mayer, Brian Reedy, Lori Beck

The meeting was called to order by Chairperson Woelfel.

It was duly noted that the meeting was properly announced.

Roll call was taken by City Clerk Langenfeld.

A motion was made by Fromm, seconded by Dudzinske, and carried to approve the agenda.

A motion was made by Karrels, seconded by Dudzinske, and carried to approve the minutes from the previous meeting.

Neither public participation nor communications occurred.

A motion was made by Fromm, seconded by Dudzinske, and carried to approve the Meeting Attendance Requests as presented: Lori Beck, Academy for Civic & Public Affairs, July 29 – August 1, 2013, Green Bay; Cassandra Langenfeld, EPA Grant Writing Workshop, August 14, 2013, Waukesha; Dianne Reese, Chief Executive Workshop, August 21-23, 2013.

A motion was made by Karrels, seconded by Fromm, and carried to recommend to the Common Council to renew the current farm land rental contracts for a period of 5 years, beginning in 2014, with an increase of 25% to the current year's rental rate for the term of the renewed contract.

A motion was made by Fromm, seconded by Dudzinske, and carried to approve the request from the Fire Department to repair Engine 22 and that Fire Chief Mayer will need to watch his spending for the remainder of the year.

A motion was made by Fromm, seconded by Dudzinske, and carried to approve a recommended 2.5% wage increase, for budgeting purposes, to be reviewed in more detail at the next scheduled Human Resource Committee meeting.

A motion was made by Karrels, seconded by Dudzinske, and carried to recommend increasing the City's overall Health/Dental Insurance costs by 16% for budgeting purposes as the actual cost projection may not be available until December 2013.

The Committee reviewed the attached letters regarding the City Hall Air Conditioning Unit. The Committee requested that the City Clerk begin the process of gathering proposals to have an estimate on replacing the furnace in 2014 which should include the repairs to the air conditioner.

The Committee reviewed the City's Municipal Code Chapter 1.02 – Common Council Meetings to discuss how the agendas are distributed. The Clerk was requested to confer with the City Attorney to review if the ordinance could be changed to list a cut-off day and time for the Council Agenda and supporting documents to be the Monday before the Council meeting at noon.

City Clerk Langenfeld presented the attached information for the upcoming 2014 budget.

City Clerk Langenfeld updated the Committee on the Lion's Club Wisconsin Avenue Informational Sign loan payment schedule.

Clerk Langenfeld presented the Financial Statements for June 2013.

Being no further business the meeting adjourned.

Cassandra Langenfeld, City Clerk